



To: Councillor Flynn, Convener; Councillor Yuill, Vice Convener; and Councillors Allard, Duncan, Graham, Lumsden, Avril MacKenzie, Reynolds and Townson.

Town House,  
ABERDEEN 6 February 2019

## **AUDIT, RISK AND SCRUTINY COMMITTEE**

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **THURSDAY, 14 FEBRUARY 2019 at 2.00 pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### **B U S I N E S S**

#### **DETERMINATION OF URGENT BUSINESS**

1.1 There are no items of urgent business at this time

#### **DETERMINATION OF EXEMPT BUSINESS**

2.1 Members are requested to determine that any exempt business be considered with the Press and Public excluded

#### **DECLARATIONS OF INTEREST**

3.1 Members are requested to intimate any declarations of interest (Pages 5 - 6)

#### **REQUESTS FOR DEPUTATION**

4.1 There are no requests at this time

## **MINUTE OF PREVIOUS MEETING**

- 5.1 Minute of Previous Meeting of 4 December 2018 (Pages 7 - 14)

## **COMMITTEE BUSINESS PLANNER**

- 6.1 Committee Business Planner (Pages 15 - 20)

## **NOTICE OF MOTION**

- 7.1 There are none at this time

## **FINANCE, PERFORMANCE RISK AND SERVICE WIDE ISSUES**

### **Financial Reporting**

- 8.1 Annual Accounts 2018/19 – Action Plan and Key Dates - RES/19/166  
(Pages 21 - 26)

### **Performance and Improvement**

- 8.2 SPSO Decisions, Inspector of Crematoria Complaint Decisions - CUS/19/027 (Pages 27 - 34)
- 8.3 ALEO Assurance Hub - GOV/19/029 (Pages 35 - 60)
- 8.4 Internal Audit Progress Report - IA/19/001 (Pages 61 - 72)
- 8.5 Internal Audit Plan 2019/20 - IA/19/003 (Pages 73 - 138)

### **Control Environment and Assurance - Internal**

- 8.6 Digital Strategy - IA/AC/1907 (Pages 139 - 148)
- 8.7 Voluntary Severance / Early Retirement (VSER) Scheme - IA/AC/1913  
(Pages 149 - 158)
- 8.8 National Care Home Contract - IA/AC/1920 (Pages 159 - 170)
- 8.9 NPS Housing System - IA/AC/1917 (Pages 171 - 186)

8.10 Health and Safety - IA/AC/1918 (Pages 187 - 206)

8.11 Prevention of Fraud, Bribery and Corruption - IA/AC/1916 (Pages 207 - 216)

8.12 Bond Trust Deed - IA/AC/1921 (Pages 217 - 226)

### **Control Environment and Assurance - External**

8.13 External Audit Strategy (Pages 227 - 264)

### **Control Environment and Assurance – Audit Follow Up**

8.14 Internal Audit Follow up on Recommendations - IA/19/002 (Pages 265 - 302)

### **GENERAL BUSINESS**

9.1 ICT Access Control Policy - CUS/19/161 (Pages 303 - 318)

### **EXEMPT/CONFIDENTIAL BUSINESS**

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Should you require any further information about this agenda, please contact Karen Finch, tel 01224 522723 or email [kfinch@aberdeencity.gov.uk](mailto:kfinch@aberdeencity.gov.uk)